



**EDUCATION
CANNOT
WAIT**

a global fund for education in emergencies

Operational Manual

17 June

Status

- After a thorough procurement process Cambridge Education have been selected as consultants
- Survey shared through INEE network. Follow-up interviews taking place
- Focus Group discussions have been conducted by Cambridge Education, including with ExCom Task Team members.
- Face-to-face meeting with ExCom Task Team members tomorrow 18 June
- Inception Report due end-June



Photo: UNICEF/ Sokhin

Operational Manual

Timeline

We are here

Finalization of governance section

	May			June				July					August				September				October						
	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	2	9	16	23	30	7	14	21	28		
Weeks beginning:																											
1	Inception																										
1.1	Review existing documents and a sample of operating manuals from other organisations																										
1.2	Remote meetings with the Task Team for inception and workplanning and meeting with ECW Director in Geneva																										
1.3	Develop set of questions for process review																										
1.4	Conduct interviews and FGDs with Task Team members and Secretariat																										
1.5	Review data collected through INEE survey and conduct follow-up interviews																										
1.6	Elaborate short report on main findings from inception phase (initial review) (7 weeks after start)																										
1.7	meeting with Task Team in Berlin on June 18 (TBC) to discuss preliminary findings																										
1.8	Task team review of the report																										
2	Elaboration of the internal Operating Manual																										
2.1	Elaborate the first draft of the internal operating manual (10 weeks after start)																										
2.2	Task Team review of the first draft before discussion																										
2.3	Face-to-face meeting with Task Team in New York (incl. discussions around external section)																										
2.4	Final draft of the internal Operating Manual and approval (13 weeks after start)																										
3	Elaboration of the External Operating Manual																										
3.1	Additional consultations																										
3.2	First draft external section (19 week after start)																										
3.3	Time for task team review and meeting with Task Team (remote)																										
3.4	Finalise external section and proposed process for its update (24 weeks after start)																										
3.5	Time for Task Team review, meeting with Task Team (remote) and approval																										

Preliminary results

INEE online Survey - Survey ended 14 June

- Targeting grantees, implementing partners and organisations that had tried to access ECW funding
- Last update had 84 responses
- On **Formulation** of ECW funded interventions, 65 – 70% of respondents found that templates, guidance and feedback were adequate and user friendly.
- On speed of **review and approval** of intervention satisfaction drops to 54%

Preliminary results

- Significant differences between respondents.
- Some stress speed as essential in humanitarian settings
 - Others that working with local partners requires more time for consultation.
- Perceived imbalance between the short given for formulation and the sometimes longer time for review and approval process.
- 52% found support from the secretariat satisfactory against 11% who found the support inadequate.

Preliminary results

- Cambridge Education will review survey and produce a concise report highlighting trends in responses
- Some follow-up interviews will be conducted by Cambridge Education
- Learning from survey will be integrated into the Operational Review
- First step in continued process of learning

Questions and Comments



THANK YOU

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Photo: UNICEF/Bahaji